



Rizzetta & Company

Trevesta Community Development District

**Board of Supervisors' Meeting
November 4, 2021**

**District Office:
9428 Camden Field Parkway
Riverview, FL 33578
(813) 533-2950**

www.trevestacdd.org

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221

Board of Supervisors	Michael Stephens	Chairman
	Jim Harvey	Vice Chairman
	Anthony Campano	Assistant Secretary
	Paul Martin	Assistant Secretary
	Lauren Schrandt	Assistant Secretary
District Manager	Taylor Nielsen	Rizzetta & Company, Inc.
District Counsel	Jere Earlywine	KE Law Group
District Engineer	Matt Morris	Morris Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

TREVESTA COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW • FLORIDA • 33578

www.Trevestacdd.org

October 28, 2021

Board of Supervisors
**Trevesta Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Trevesta Community Development District will be held on **Thursday, November 4, 2021 at 9:15 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on August 5, 2021 Tab 1
 - B. Consideration of the Minutes of the 1st Audit Committee Meeting held on August 5, 2021 Tab 2
 - C. Consideration of the Minutes of the Special Meeting held on August 23, 2021 Tab 3
 - B. Consideration of the Operation and Maintenance Expenditures for the Months of June, July & August 2021 Tab 4
- 4. BUSINESS ITEMS**
 - A. Consideration of Resolution 2022-01, Waiving Meeting Notice Tab 5
 - B. Consideration of Holiday Lighting Proposal USC
 - C. Memorandum to District Manager and District Engineer Regarding Stormwater Reporting Requirements Tab 6
 - D. Ratification of Addendum to Irrigation Water Service Agreement Tab 7
 - E. Ratification of Amendment to Irrigation Water Withdrawal Easement Agreement Tab 8
- 5. STAFF REPORTS**
 - A. Field Manger Report Tab 9
 - B. District Counsel
 - C. District Engineer
 - D. District Manager
 1. Review of District Manager Report Tab 10
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 533-2950.

Very truly yours,
Taylor Nielsen
Taylor Nielsen
District Manager

cc: Jere Earlywine, KE Law Group

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Trevesta Community Development District was held on **Thursday, August 5, 2021 at 9:18 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present and constituting a quorum were:

Michael Stephens	Board Supervisor, Vice Chairman
Anthony Campano	Board Supervisor, Assistant Secretary
Lauren Schrandt	Board Supervisor, Assistant Secretary
Paul Martin	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, KE Law Group
Jason Jaszczak	Representative, Solitude (by phone)

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted the roll call.

SECOND ORDER OF BUSINESS

Public Comment

The Board heard audience comments regarding the budget increase.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on May 26, 2021

Mr. Nielsen presented the minutes of the Board of Supervisors' meeting held on May 26, 2021 and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on May 26, 2021, for the Trevesta Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of O&M Expenditures
for April and May 2021**

Mr. Nielsen presented the April and May 2021 Operation and Maintenance Expenditures. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board approved the Operations and Maintenance Expenditures for April 2021 for the amount of (\$41,035.42) and May 2021 for the amount of (\$25,810.14), for the Trevesta Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Aeration
Maintenance Plan Proposal**

Mr. Nielsen presented Aeration Maintenance Plan Proposal to the Board. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board approved the Aeration Maintenance Plan Proposal, for the Trevesta Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Phase 3B Utilities and
Drainage Acquisition**

Mr. Nielsen presented Phase 3B Utilities and Drainage Acquisition to the Board. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board ratified the Phase 3B Utilities and Drainage Acquisition, for the Trevesta Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Aeration Installation
Proposals for Pond 11 & 16**

Mr. Nielsen presented the Aeration Installation Proposals for Pond 11 & 16 to the Board. The Board decided to take no action at this time.

EIGHTH ORDER OF BUSINESS

Acceptance of the Arbitrage Report-Series 2020

Mr. Nielsen presented the Arbitrage Report-Series 2020 to the Board.

On a Motion by Mr. Stephens, seconded by Mr. Campano, with all in favor, the Board approved the Arbitrage Report- Series 2020, for the Trevesta Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Mitigation Proposals

Mr. Nielsen presented the Mitigation Proposals to the Board.

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board approved the Mitigation Proposals from Cardno, for initial clean up and maintenance, subject to review and approval from District Counsel, District Engineer, and Michael Stephens, for the Trevesta Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Sun State Landscaping Proposals

Mr. Nielsen presented the Sun State Landscaping Proposals to the Board. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens with all in favor, the Board approved the Sun State Landscaping Proposals for the Ponds in Phase 3, for the Trevesta Community Development District.

ELEVENTH ORDER OF BUSINESS

Review of Field Service Inspection

Mr. Nielsen presented the Field Service Report to the Board. The Board had no questions or comments.

TWELFTH ORDER OF BUSINESS

Acceptance of FY 19-20 Audit

Mr. Nielsen presented the FY 19-20 Audit to the Board.

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board approved FY 19-20 Audit, for the Trevesta Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of KE Law Group Fee Agreement

Mr. Nielsen presented the KE Law Group Fee Agreement to the Board. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board approved the KE Law Group Fee Agreement, for the Trevesta Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of RFP for Street Lighting Installation

Mr. Nielsen presented the RFP for Street Lighting Installation to the Board. The Board had no questions or comments.

On a Motion by Mr. Stephens, seconded by Mr. Campano, with all in favor, the Board approved the RFP for Street Lighting Installation, for the Trevesta Community Development District.

FIFTEENTH ORDER OF BUSINESS

Consideration of Rizzetta's FY 2022 Fee Amendment

Mr. Nielsen presented Rizzetta's FY 2022 Fee Amendment to the Board. The Board had no questions or comments.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board approved Rizzetta's FY 2022 Fee Amendment, for the Trevesta Community Development District.

SIXTEENTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2021/2022 Budget and Imposing Special Assessments

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board approved to open the Public Hearing on the Fiscal Year 2021/2022 Budget and Imposing Special Assessments, for the Trevesta Community Development District.

Mr. Nielsen presented Resolution 2021-09, Adopting Fiscal Year 2021/2022 Final Budget to the Board.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board adopted Resolution 2021-09, Adopting Fiscal Year 2021/2022 Final Budget, for the Trevesta Community Development District.

Mr. Nielsen presented Resolution 2021-10, Imposing Special Assessments and Certifying an Assessment Roll to the Board.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board adopted Resolution 2021-10, Imposing Special Assessments and Certifying an Assessment Roll to the Board, for the Trevesta Community Development District.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board approved to close the Public Hearing on the Fiscal Year 2021/2022 Budget and Imposing Special Assessments, for the Trevesta Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Consideration of Resolution 2021-11, Setting the Meeting Schedule for Fiscal Year 2021/2022

Mr. Nielsen presented Resolution 2021-11, Setting the Meeting Schedule for Fiscal Year 2021/2022 to the Board.

On a Motion by Mr. Martin, seconded by Mr. Stephens, with all in favor, the Board adopted Resolution 2021-11, Setting the Meeting Schedule for Fiscal Year 2021/2022, for the Trevesta Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Earlywine advised there will need to be a Special Meeting on August 23rd.
- B. District Engineer
Not present. No report.
- C. District Manager
Mr. Nielsen advised that the next meeting of the Board of Supervisors is scheduled for Thursday, November 4, 2021.

NINTH ORDER OF BUSINESS

Supervisor Requests and Comments

Mr. Nielsen asked if there were any Supervisor questions or comments. There were none.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Martin, seconded by Mr. Harvey, with all in favor, the Board adjourned the meeting at 10:08 a.m., for the Trevesta Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee Meeting of the Board of Supervisors of Trevesta Community Development District was held on **Thursday, August 5, 2021 at 9:15 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present and constituting a quorum were:

Michael Stephens	Board Supervisor, Vice Chairman
Anthony Campano	Board Supervisor, Assistant Secretary
Lauren Schrandt	Board Supervisor, Assistant Secretary
Paul Martin	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, KE Law Group
Jason Jaszak	Representative, Solitude (by phone)

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted the roll call.

SECOND ORDER OF BUSINESS

Presentation of Audit Proposal Instructions

Mr. Nielsen presented the Audit Proposal Instructions to the Audit Committee for their consideration.

THIRD ORDER OF BUSINESS

Presentation of Audit Evaluation Criteria

Mr. Nielsen presented the Audit Evaluation Criteria with and without price to the Audit Committee for their consideration.

FOURTH ORDER OF BUSINESS

Presentation of Request for Proposals for Annual Auditing Services

Mr. Nielsen presented the RFP Advertisement for Annual Auditing Services to the Audit Committee for consideration, noting that the proposals would then be brought before the Committee at their November meeting.

On a Motion by Mr. Stephens, seconded by Mr. Campano, with all in favor, the Audit Committee approved the Audit Evaluation Criteria with price and Request for Proposals for Annual Auditing Services, for the Trevesta Community Development District.

FIFTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board adjourned the meeting at 9:18 a.m., for the Trevesta Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of Trevesta Community Development District was held on **Monday, August 23, 2021 at 9:47 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present and constituting a quorum were:

Michael Stephens	Board Supervisor, Vice Chairman
Lauren Schrandt	Board Supervisor, Assistant Secretary
Paul Martin	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, KE Law Group

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted the roll call.

SECOND ORDER OF BUSINESS

Public Comment

The Board heard audience comments regarding the street lights.

THIRD ORDER OF BUSINESS

Review of Final Adopted Budget

Mr. Nielsen presented Final Adopted Budget to the Board. The Board advised they would like to remove the street light additions from the Budget.

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board Approved to revise the Final Adopted Budget, for the Trevesta Community Development District, removing the funds allocated for Street Light additions.

FOURTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Earlywine stated he had no report.
- B. District Engineer
Not present. No report.
- C. District Manager
Mr. Nielsen advised that the next meeting of the Board of Supervisors is scheduled for Thursday, November 4, 2021 at 9:15 a.m.

FIFTH ORDER OF BUSINESS

Supervisor Requests and Comments

Mr. Nielsen asked if there were any Supervisor questions or comments. There were none.

SIXTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Stephens, seconded by Mr. Martin, with all in favor, the Board adjourned the meeting at 9:49 a.m., for the Trevesta Community Development District.
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Secretary / Assistant Secretary

Chairman / Vice Chairman

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures June 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2021 through June 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$30,898.67**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Trevesta Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2021 Through June 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
LLS Tax Solutions Inc	000664	002289	Arbitrage Services 2016A1 & A-2 03/20	\$ 500.00
LLS Tax Solutions Inc	000667	002311	Arbitrage Rebate Calculation Series 2020	\$ 500.00
McClatchy Company, LLC	000668	17019	17019 IPL0020581 04/28/21	\$ 63.18
McClatchy Company, LLC	000668	24976	24976 IPL0024132 05/19/21	\$ 63.18
Morris Engineering and Consulting, LLC	000669	INV-1880	Engineering Services 06/21	\$ 1,725.00
Peace River Electric Cooperative, Inc	000661	Monthly Summary 05/21	Monthly Electric Summary 05/21	\$ 2,698.19
Rizzetta & Company, Inc.	000662	INV00000058904	District Management Fees 06/21	\$ 4,077.08
Rizzetta Technology Services, LLC	000663	INV00000007552	Website Hosting Services 06/21	\$ 100.00
Solitude Lake Management	000665	PI-A00608398	Lake & Pond Maintenance 05/21	\$ 4,674.00
Solitude Lake Management	000670	PI-A00616528	Lake & Pond Maintenance 06/21	\$ 2,446.00

Trevesta Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2021 Through June 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Solitude Lake Management	000670	PI-A00620972	Lake & Pond Maintenance 06/21	\$ 250.00
Solitude Lake Management	000665	SMOR-467423	Lake Maintenance 05/21	\$ 2,337.00
Sun State Landscape Management, Inc.	000666	36935	Landscape Maintenance 05/21	\$ 815.00
Sun State Landscape Management, Inc.	000671	37067	Monthly Maintenance - 06/21	\$ 4,720.38
Sun State Landscape Management, Inc.	000671	37068	Monthly Turf, Fert Maint. 2nd Entry Buffalo Rd to Wall 06/21	\$ 1,496.22
Trevesta Irrigation LLC	000672	Jun-21	Phase 1A & 1B Common Area 06/21	<u>\$ 4,433.44</u>
Report Total				<u>\$ 30,898.67</u>

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures July 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2021 through July 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$49,890.19**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Trevesta Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2021 Through July 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Cardno, Inc.	000673	314632	Phase: 5820 - Preserve Maintenance 06/21	\$ 11,525.00
Grau & Associates P.A.	000680	21037	Audit Services FY 09/30/20	\$ 3,500.00
Hopping Green & Sams	000674	123393	Legal Services 05/21	\$ 1,975.65
Island Property Maintenance and Repairs	000681	0100	Sign Repair 07/21	\$ 315.00
Morris Engineering and Consulting, LLC	000682	INV-1997	Engineering Services 07/21	\$ 2,625.00
Peace River Electric Cooperative, Inc	000675	Monthly Summary 06/21	Monthly Electric Summary 06/21	\$ 2,802.28
Peace River Electric Cooperative, Inc	000683	Monthly Summary 07/21	Monthly Electric Summary 07/21	\$ 2,815.95
Rizzetta & Company, Inc.	000676	INV0000059355	District Management Fees 07/21	\$ 4,077.08
Rizzetta Technology Services, LLC	000677	INV0000007711	Website Hosting Services 07/21	\$ 100.00
Solitude Lake Management	000684	PI-A00630991	Fountain Maintenance 07/1/21-09/30/21 SVR46750	\$ 346.00

Trevesta Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2021 Through July 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sun State Landscape Management, Inc.	000685	37069	2nd Entry Ext & 2nd Section Buffalo Landscape 06/21	\$ 3,701.59
Sun State Landscape Management, Inc.	000678	37497	Landscape Maintenance 06/21	\$ 360.00
Sun State Landscape Management, Inc.	000685	37747	Monthly Maintenance - 07/21	\$ 4,720.38
Sun State Landscape Management, Inc.	000685	37748	Monthly Turf, Fert Maint. 2nd Entry Buffalo Rd to Wall 07/21	\$ 1,496.22
Sun State Landscape Management, Inc.	000685	37749	2nd Entry Ext & 2nd Section Buffalo Landscape 07/21	\$ 3,701.59
Sun State Landscape Management, Inc.	000685	37968	Wetland Maint Cut 07/21	\$ 1,395.01
Trevesta Irrigation LLC	000679	Jul-21	Phase 1A & 1B Common Area 07/21	<u>\$ 4,433.44</u>
Report Total				<u>\$ 49,890.19</u>

TREVESTA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures August 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2021 through August 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$8,913.11**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Trevesta Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hopping Green & Sams	000688	124291	Legal Services 06/21	\$ 1,867.61
McClatchy Company, LLC	000689	42387	24976 IPL0024132 07/31/21	\$ 769.03
Rizzetta & Company, Inc.	000686	INV0000060288	District Management Fees 08/21	\$ 5,477.08
Rizzetta & Company, Inc.	000690	INV0000060466	Mass Mailing 07/21	\$ 617.39
Rizzetta Technology Services, LLC	000687	INV0000007772	Website Hosting Services 08/21	\$ 100.00
Solitude Lake Management	000691	PI-A00642766	Service Call - Fountains 07/21	<u>\$ 82.00</u>
Report Total				<u>\$ 8,913.11</u>

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

July 31, 2021

Trevesta Community Development District
c/o Rizzetta & Company, Inc.
3434 Colwell Avenue, Suite 200
Tampa, FL 33614

Bill Number 124291
Billed through 06/30/2021

General Counsel
TRVCDD 00001 JLE

FOR PROFESSIONAL SERVICES RENDERED

06/01/21	JLE	Conference call regarding acquisition of improvements; follow-up with paralegal.	0.50 hrs
06/01/21	KEM	Attend conference call regarding acquisition of phase 3B utilities.	0.30 hrs
06/02/21	JLE	Email regarding apartment owner cost share agreement.	0.10 hrs
06/03/21	KVH	Prepare amendment to pond maintenance agreement.	0.40 hrs
06/03/21	KEM	Prepare amendment to lake maintenance agreement; review status of addendum to lake maintenance agreement.	0.40 hrs
06/04/21	KVH	Confer with district manager regarding pond maintenance agreement.	0.20 hrs
06/04/21	KEM	Prepare amendment to lake management agreement.	0.10 hrs
06/07/21	KVH	Prepare addendum to aquatic services agreement with Solitude.	0.80 hrs
06/08/21	KEM	Prepare phase 3B utilities acquisition documents.	0.80 hrs
06/11/21	KEM	Review published notice of assessment hearing.	0.20 hrs
06/15/21	KEM	Review status of acquisitions.	0.10 hrs
06/16/21	JLE	Prepare for and attend call regarding cost share agreement; follow-up email.	0.60 hrs
06/17/21	JLE	Review numbers for cost share; follow-up email.	0.20 hrs
06/18/21	JLE	Review correspondence and ad from District Staff; follow-up email regarding assessment ad; confer with Nielsen regarding O&M assessments; follow-up email.	0.40 hrs
06/18/21	KEM	Review cost share correspondence.	0.10 hrs
06/23/21	KVH	Revise addendum to aquatics services agreement; confer with district manager regarding agreement.	0.30 hrs
06/23/21	KEM	Prepare addendum to aquatic services agreement.	0.20 hrs

RESOLUTION 2022-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TREVESTA COMMUNITY DEVELOPMENT DISTRICT MAKING CERTAIN FINDINGS; WAIVING A PORTION OF RULE 1.3(1), RULES OF PROCEDURE; PROVIDING FOR REASONABLE NOTICE OF BOARD MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Trevesta Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Manatee County, Florida; and

WHEREAS, the District’s Board of Supervisors (“Board”) holds public meetings, hearings, and workshops for the purpose of conducting District business; and

WHEREAS, Section 189.015, *Florida Statutes*, requires that the District file quarterly, semiannually, or annually a schedule of its regular meetings with the local governing authority or authorities, and publish said notice in accordance with statutory requirements, and such regularly scheduled meetings are required to be listed on the District’s website by Section 189.069(2)(a), *Florida Statutes*; and

WHEREAS, Section 286.011(1), *Florida Statutes*, requires the District to provide reasonable notice of all meetings of its Board; and

WHEREAS, the District previously adopted Rule 1.3(1) of its Rules of Procedure providing, among other things, that “Except in emergencies, or as otherwise required by statute or these Rules, at least seven (7) days, but no more than thirty (30) days public notice shall be given of any public meeting, hearing or workshop of the Board,” and that “Public notice shall be given by publication in a newspaper of general circulation in the District and in the county in which the District is located”; and

WHEREAS, the Board finds that providing the published notice required by Section 189.015, *Florida Statutes*, together with posting meeting dates, times, and locations on the District’s website, constitutes reasonable notice for purposes of Section 286.011(1), *Florida Statutes*; and

WHEREAS, the Board accordingly finds that it is in the District’s best interests to waive the requirement of Rule 1.3(1) that published notice of meetings may not be published more than thirty (30) days before the meeting, and to set forth alternative minimum standards for reasonable notice of Board meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF TREVESTA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. RECITALS. The above stated recitals are true and correct and are hereby incorporated herein by reference.

SECTION 2. FINDINGS. The Board hereby finds providing the published notice required by Section 189.015, *Florida Statutes*, together with posting meeting dates, times, and locations on the District's website, constitutes reasonable notice for purposes of Section 286.011(1), *Florida Statutes*.

SECTION 3. WAIVER. The Board hereby waives the provision of Rule 1.3(1) of the District's Rules of Procedure that the required published notice of meetings may not be published more than thirty (30) days before the meeting. Publication of the quarterly, semiannual, or annual meeting notice as required by Section 189.015, *Florida Statutes*, is deemed to satisfy the requirement for published notice in Rule 1.3(1) of the District's Rules of Procedure for those meetings included in the quarterly, semiannual, or annual notice. This Resolution does not supersede any requirements of the Florida Statutes as to additional published notice required for any meeting or hearing of the District.

SECTION 4. REASONABLE NOTICE.

- A. **Regular meetings.** The District Manager is directed to (a) file quarterly, semiannually, or annually a schedule of its regular meetings with the local governing authority or authorities, and publish said notice in accordance with statutory requirements; (b) post the date, time, and location of all regular meetings on the District's website at least seven (7) days prior to each meeting; and (c) take any other actions as are reasonable under the circumstances to provide notice of meetings.
- B. **Special meetings.** For any meeting not included in the quarterly, semiannual, or annual notice, the District Manager is directed to (a) publish an additional notice at least seven (7) days before said meeting in the manner specified in Rule 1.3(1), and (b) post the date, time, and location on the District's website at least seven (7) days prior to each meeting, and (c) take any other actions as are reasonable under the circumstances to provide notice of meetings.
- C. **Statutorily required notice.** Where the Florida Statutes require published notice of certain meetings or hearings, including but not limited to budget hearings, assessment hearings, rulemaking hearings, and others, the District Manager is directed to strictly comply with such requirements.

SECTION 5. SEVERABILITY. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this ____ day of _____, 2021.

ATTEST:

**TREVESTA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors